**BOARD OF MANAGEMENT MEETING NO. 14/T24-25 HELD ONLINE VIA ZOOM ON 18 MAY 2020 AT 1700HRS**

**Note: Due to Covid 19, there was no meeting in April 2020**

Present:

|  |  |
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| Ivan Loh | President |
| Patricia Tan | Vice President |
| Eve Lee | Honorary Secretary |
| Catherine Choo | Honorary Treasurer |
| Sue Quah | Public Relations Officer |
| Judy Tan | Activity Chairperson |
| Doris Leong | Asst Honorary Secretary |
| Ivory Liew | Asst Honorary Treasurer |
| Jess Loo | Asst Public Relations Officer |
| Diana Duan | Asst Activity Chairperson |
| Jane Foo | Activity Committee |
| Gwee Soo Thong | Activity Committee |
| Cindy Koh | Activity Committee |
| Estrellita Tay | Internal Auditor 2 |

Absent with apologies:

|  |  |
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| Margaret Tan | Activity Committee |
| Timothy Cheong | Internal Auditor 1 |

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| **S/No** | **Description** | **Action By** |
| **1** | **Confirmation of Last Meeting Minutes**  The minutes of last meeting was confirmed. | Info |
| **2** | **Treasurer Report**  Bank balance as at end April is $80,704.45 | Info |
| **3** | **Members Movement**   * KJ Lim left Fullerton Hotel | Info |
| 4 | **Activities**   * In view of COVID-19, all activities will be halted till the situation improved. * AGM can be deferred till September 2020 without the need to seek approval from ordinary members * IRAS has extended submission till end June 2020 * D&D will be cancelled this year. We will proceed with the printing of calendar. Possible theme include wellness, mindfulness, zen, peaceful scenery * Renewal of membership fees – waiver of membership fees for all existing members |  |
| 5 | **Any Other Business**   * NIL |  |

There being no other matters, the meeting adjourned at 6.14pm.

Minutes taken by Vetted by

Eve Lee Ivan Loh

Honorary Secretary President